

Governor Services Online Training Schedule Term 2 - Autumn Term 2020

Please find below details of our online courses for Term 2 of the 2020-2021 academic year.

Our online sessions will be delivered via Microsoft Teams. Full instructions on how to join the training will be sent to you prior to the course taking place.

Booking Arrangements

You can apply for a place on any course listed in this programme by contacting:

Integra Schools, Governor Services

Telephone: 01454 863182

E-mail: Governor.Services@southglos.gov.uk

If e-mailing your booking, please remember to include your telephone number and the name of your Governing Board.

Alternatively, you can book your place using our online booking system:

<https://cpd.sgsts.org.uk/Governors>

If you have not received your login details for our online booking system, please let us know using the above contact details. Please do not create another account.

Chairing Matters 1

This modular programme is made up of 5 modules. Each module focuses on a different aspect of the role of the chair. The programme aims to develop the chairs professional knowledge, understanding and competence as a leader.

Module 1 focuses on the vital relationship between the chair and the headteacher and particularly their respective leadership roles and responsibilities. This session aims to jointly develop effective working practices which are mutually supportive and respectful of each other's leadership roles.

Further details about this session can be found [here](#).

Date	Tuesday 3 November 2020
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Time	6:30pm - 7:30pm
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Course Code	GOV/20/072
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Chairing Matters 2

The chair is elected to carry out the role of leading the team and it is the chair's leadership that helps to achieve successful team working. This session is designed to develop chairs as effective leaders who understand the scope and limit of their role and are able to develop a collaborative culture across the governing board and with leaders in school.

Further details about this session can be found [here](#).

Date	Thursday 3 December 2020
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Time	6:30pm - 7:30pm
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Course Code	GOV/20/073
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Complaints

It is a statutory requirement that schools and academies have a published procedure to deal with all complaints relating to their school and to any community facilities or services that they provide.

Schools receive complaints from time to time. Handling them can be difficult but mishandling them can cause even more difficulty. The vast majority of concerns and complaints are dealt with by schools immediately, satisfactorily and through informal discussions with a member of staff. However, there are occasions where complaints are escalated or are required to be dealt with in a more formal manner. It is crucial that governors are clear about their responsibilities and the procedures they apply when they receive a complaint.

This course will provide governors with a clear understanding of the steps involved in handling and resolving complaints and explores how certain actions can cause a complaint to escalate.

Further details about this session can be found [here](#).

Date	Monday 7 December 2020
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Time	6:30pm - 7:30pm
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Course Code	GOV/20/076
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Effective Challenge

One of the three core functions of governance is to hold leaders to account for the performance of the school. To equip governors to fulfil this role effectively, this session aims to develop governors' skills in holding leaders to account. It will develop governors' understanding of what, when and how to challenge and be the 'critical friend'.

Further details about this session can be found [here](#).

Date	Monday 23 November 2020
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Time	6:30pm - 7:30pm
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Course Code	GOV/20/075
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New Governor Induction

The session will explore the three core functions of the Governing Board: setting the strategic direction; holding school leaders to account and ensuring sound and effective use of resources. Exploring what this means in practice and how Governors can work together to maximise the impact for pupils in the school. It will focus on how to get to know the school and explain how Governors access and use appropriate information to actively participate in school improvement.

Further details about this session can be found [here](#) for 12 November 2020 and [here](#) for 1 December 2020.

Date	Thursday 12 November 2020
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Time	9:30am - 11:00am
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Course Code	GOV/20/070
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Date	Tuesday 1 December 2020
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Time	6:30pm - 8:00pm
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Course Code	GOV/20/071
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Safeguarding Governor - Roles and Responsibilities

This course is suitable for those who have some knowledge of the governing board's responsibility in regards to safeguarding and those who have attended the 'Safeguarding in Schools - An Introduction for Governors' course.

The role of the safeguarding governor is key to understanding the effectiveness of safeguarding for everyone in the school. This session will outline the requirements of safeguarding guidance and legislation for the safeguarding governor in respect of their role as critical friend.

Further details about this session can be found [here](#).

Date	Wednesday 18 November 2020
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Time	6:30pm - 8:00pm
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Course Code	GOV/20/077
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Schools Financial Value Standard (SFVS)

The SFVS is a mandatory return for all maintained schools.

This course will develop governors' knowledge and understanding of the SFVS requirements, including their statutory responsibility for completion. Governors will receive advice and guidance on the sources of evidence and assurance that is required. It considers how governors can work effectively with the school business manager and senior leadership team and explores financial management roles, skills and levels of delegation.

Further details about this session can be found [here](#).

Date	Wednesday 11 November 2020
Time	6:30pm - 8:00pm
Course Code	GOV/20/074

Schools Funding Consultation for 2021/22 (Governors)

This session will give some background information and narrative to help Governors to decide on the options available to them when looking at the schools' consultation regarding funding arrangements for the 2021-22 financial year. It is strongly recommended that 1 Governor from each Governing Board attends this session.

A separate course will be delivered to Headteachers.

Further details about this session can be found [here](#) for 2 November 2020 and [here](#) for 4 November 2020.

Date	Monday 2 November 2020	Date	Wednesday 4 November 2020
Time	6:00pm - 7:00pm	Time	4:00pm - 5:00pm
Course Code	GOV/20/066	Course Code	GOV/20/067

The South Glos Way: An Inclusion Toolkit

What every governor should know about The South Glos Way Inclusion Toolkit to support leadership of SEND in their school. This will look at key sections of the Inclusion Toolkit and explore how Governors can use this to support their work in school.

Further details about this session can be found [here](#).

Date	Tuesday 17 November 2020
Time	6:30pm - 8:00pm
Course Code	GOV/20/078

Term 3 course details will be available later in Term 2.